FAFSA Procedures

FAFSA is the Free Application for Federal Student Aid. You will never be charged a fee to complete a FAFSA.

To be considered for Federal Student Aid students are required to complete the FAFSA online. Before completing the application you will need to obtain a Federal Student Aid ID (FSA ID). Please keep your FSA ID in a secure place for future use.

The Federal School Code for Hobart Institute of Welding Technology is 016522.

☐ Create an FSA ID at fsaid.ed.gov

**FSA ID Username:** _______________________________

**FSA ID Password:** _______________________________

Helpful tip: Verify your mobile phone number and email address while you are setting up your FSA ID. Verifying these two items will make a password reset easier.

☐ Complete the FAFSA at [https://studentaid.gov](https://studentaid.gov) or on the mobile app

Watch your student portal and email for request for additional documents. Financial Aid eligibility will be sent by email.

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**Steps to Receive a Federal Direct Loan**

Students – You will need the FSA ID you created during the FAFSA process. Complete the following:

☐ Federal Direct Loan Request Worksheet found at [www.welding.org](http://www.welding.org)
☐ Complete Entrance Counseling at [https://studentaid.gov](https://studentaid.gov)
☐ Complete Master Promissory Note (MPN) at [https://studentaid.gov](https://studentaid.gov)

Parents (Dependent students only) - You will need the FSA ID you created during the FAFSA process. Complete the following:

☐ Federal Direct Loan Request Worksheet found at [www.welding.org](http://www.welding.org)
☐ Apply for a Direct PLUS Loan at [https://studentaid.gov](https://studentaid.gov)
☐ Complete Master Promissory Note – MPN at [https://studentaid.gov](https://studentaid.gov)

To obtain the Federal Direct Loan Request Worksheet/Excess Funds Form go to [www.welding.org](http://www.welding.org) – student portal – documents

If you have any questions, please contact the **Hobart Institute of Welding Technology** at [financialaid@welding.org](mailto:financialaid@welding.org). To help us prepare for your visit, please make an appointment prior to visiting. Due to the availability of resources (computer access and conference rooms) it is especially important to schedule an appointment.

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If Financial Aid applications are not received 30 days prior to the student start date, the student should plan to make the first scheduled payment. Supplies are an optional purchase from Hobart Institute and are not included in the student payment schedule. Financial Aid applications received after the 1st payment due date may not be processed prior to the student starting class.

First payment due date is 4 weeks prior to start date. Visit your student portal for the exact due date and amount. Financial Aid is prorated amongst all payments and not applied towards 1 payment.